

**TOWN OF EAST WINDSOR  
BUILDING COMMISSION**

**11 RYE STREET  
BROAD BROOK, CT. 06016**

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**MEMORANDUM**

**TO:** Joanne Slater, Town Clerk  
**FROM:** Marlene Bauer, Recording Secretary – Building Commission  
**DATE:** December 12, 2017  
**SUBJECT:** No December Meeting for the Building Commission

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Please be advised that the Building Commission will not have a meeting in December (which would normally be on the fourth Monday of the month) because of the Christmas holiday.

Thank you.

cc: Robert Maynard, First Selectman